



DEPARTMENT OF THE ARMY  
Headquarters, 5<sup>th</sup> Brigade, 4<sup>th</sup> Region (ROTC)  
2421 Dickman Road, Suite 80  
Fort Sam Houston, Texas 78234-5080

ATOD-E

13 September 2002

MEMORANDUM FOR All Apache Brigade Personnel

SUBJECT: Brigade Policy Memorandum 2 - Open Door Policy

1. Reference AR 600-20, Army Command Policy, 13 May 2002.
2. My open door policy is pretty simple: I will talk to anyone, about anything, at anytime. I only ask that the soldier, cadet, or civilian give their chain of command an opportunity to resolve the issue first. Of course if for some reason you feel that the issue is too sensitive to share with them or they have tried to solve it to no avail, then, by all means contact me.
3. Those members of the command who desire to talk to me need only to contact my Administrative Section at (210) 295-2016 or DSN 421-2016 to schedule a time.
4. Organizations will place a copy of this policy memorandum on their official bulletin board.

A handwritten signature in black ink, reading "David A. Ahrens".

DAVID A. AHRENS  
COL, FA  
Commanding

CF:  
5<sup>th</sup> Bde Battalion Commanders  
Each JROTC DAI and SAI  
Fourth Region HQ, ATOD-ZB